

**LAC DU BONNET REGIONAL LIBRARY
MINUTES**

Date: July 20, 2020

Time: 6:15 pm

Members Present: Cathie Brereton, Brian Choptain, Joan Einarson, Louise Fergusson, Alyssa Whynot, Vickie Short (Librarian)

Regrets: Rob Doyle

1. Motions for additions to Agenda:

None

2. Minutes of the last meeting:

MOTION by Alyssa Whynot, **SECONDED** by Brian Choptain that the agenda be accepted as distributed. **CARRIED**

3. Delegations: None

4. Reports:

4.01 Librarian's Report

MOTION by Alyssa Whynot, **SECONDED** by Louise Fergusson that the Librarian's Report be accepted as distributed. **CARRIED**

4.02 Financial Report

MOTION by Louise Fergusson, **SECONDED** by Brian Choptain that the Librarian's Report be accepted as distributed. **CARRIED**

5. Authorization of Payments:

MOTION by Louise Fergusson, **SECONDED** by Alyssa Whynot that May cheques #11377 to #11397 totaling \$9,077.53 and June cheques #11398 to #11422 totaling \$13,820.24 are approved. **CARRIED**

MOTION by Louise Fergusson, **SECONDED** by Brian Choptain that a proper microphone be purchased at an approximate cost of \$50.00. The microphone will add clarity and volume to the library's popular videos and U-Tubes.

CARRIED

6. Correspondence:

6.01 LdBSS Youth in Philanthropy - Letter of intent for granting funds

Received a Letter of Intent to fund the upgrade of our computer network equipment in the amount of \$1,150.00

6.02 Minister of Sport, Culture and Heritage – Grant approval

Received a letter from the Minister advising of the \$41,285.00 grant being approved for our Library.

6.03 Manitoba Government (Dept. of Families) – student grant funding programs

Letter dated June 29 from the Department of Families advising of the three additional grants available for summer students.

7. Unfinished Business

7.01 Library Covid-19 – Next stage of reopening

Stage 4 – Library Access document was discussed and the Board was in agreement with it. It will be posted at the library and on our website announcing the changes for Phase 4 re-opening. It is attached to these minutes.

8. New Business

8.01 Fall Supper Fundraiser

The Board discussed the possibility of having a Fall Supper. The Board made the hard decision not to proceed this year. The decision was based on the uncertainty of the public health regulations in September due to COVID-19.

Alternative fundraising events were discussed. It was thought that initially an article would be written requesting donations instead of buying dinner tickets.

8.02 Minnedosa Library

The library in Minnedosa has been closed for repairs due to flooding. The library keeps a small stock of older books in case they are needed as replacements. Historically they have not been used. Vickie ensure that replacement books will be given to Minnedosa for their use.

Motion by Alyssa Whynot to adjourn the meeting at 7:20 pm.

Next meeting

September 21

Phase 4 – Library Access

- Regular Library hours

- Library capacity up to a maximum of 20 people at one time

- Hand Sanitizing station at entrance and exit. Patrons are encouraged to hand sanitize upon entrance.

- Social distancing tape on floor at checkout and directional arrows for entrance and exit. Furniture for directional aid at entrance will be removed.

- Signage regarding social distancing in various locations in the Library and at the outside entrance.

- Computer Access – two computers only, sanitized between patrons.

- Payments will be made via debit or if in cash must be placed in collection tin to

be sanitized before included in other cash. Non-resident fees can also be done by e-transfer.

- Couches and chairs removed except at Computer Access stations and Wi-Fi station
- Public washrooms will remain closed
- Public Meeting room closed to public

Curbside information for patrons has been taken out of the front window and now just on the website. Staff know it is available should someone phone and ask for it.