

LAC DU BONNET REGIONAL LIBRARY
MINUTES – MARCH 12, 2018

Date: March 12, 2018

Time: 5:45 pm

Members Present: Steva Becker, Cathie Brereton, Joan Einarson, Ken Lodge, Loren Schinkel
Cecile Strong, Vickie Short (Librarian)

Regrets:

1. Motions for additions to Agenda:
MOTION by Ken Lodge, SECONDED by Cathie Brereton that the agenda be adopted with additions. (8.03 – Annual Report and 8.04 – A).
CARRIED
2. Minutes of the last meeting:
MOTION by Ken Lodge, SECONDED by Joan Einarson that the minutes be adopted as revised and distributed.
CARRIED
3. Delegations: None
4. Reports:
 - 4.01 Librarian's Report
MOTION by Joan Einarson, SECONDED by Ken Lodge that the Librarian's Report be adopted as distributed.
CARRIED
 - 4.02 Financial Report
MOTION by Steva Becker, SECONDED by Joan Einarson that the Financial Report be adopted as distributed.
CARRIED
5. Authorization of Payments:
MOTION by Ken Lodge, SECONDED by Cathie Brereton that January cheques numbered from **10631** to **10649** for a total of **\$5,375.61** and February cheques numbered from **10650** to **10674** for a total of **\$7,752.59** are approved. **CARRIED**
6. Correspondence:
 - 6.01 Auditor – Ryan Vernon
Email from the Stefanson and Lee Chartered Accountants agrees to have our account transferred with Ryan Vernon to his new firm. (as per January 22, 2017 Minutes)
 - 6.02 Community Futures – Reminder LdB Fish Derby grants available
Received a reminder that the Fish Derby grant applications are available with a deadline of March 31, 2018.

Vickie will complete an application requesting funds to purchase "Accessibility" signage and a Baby Change Table to be installed in the washroom. She will check to see if the hinges on the bathroom door can be off-set to gain a couple more inches for the door opening.

6.03 Sunova Credit Union – Application for Collabria Sunova Credit Card
Further information was required to apply for the credit card with a \$2,500.00 credit limit (same as the last credit card). A letter was prepared and signed by three Board Members and will be sent out.

7. Unfinished Business

7.01 Election – vacant position Vice Chair
MOTION by Ken Lodge, SECONDED by Steva Becker that Joan Einarson be elected to the position of Vice Chair. **CARRIED**

7.02 Non-Resident Fees

MOTION by Cecile Strong, SECONDED by Cathie Brereton that the \$40.00 non-resident family rate be increased to \$45.00 per year. All the other rates remain unchanged. **CARRIED**

8. New Business

8.01 Signage - #84 put on front of Library

The Library has no address numbers on the front of the building.
MOTION by Cathie Brereton, SECONDED by Ken Lodge that the two numbers be purchased and installed. **CARRIED**

8.02 Access Copyright – Discussion

MOTION by Joan Einarson, SECONDED by Ken Lodge that we will no longer pay the annual fee to Access Copyright when our subscription runs out. **CARRIED**

8.03 Annual Report

MOTION by Ken Lodge, SECONDED by Steva Becker that we accept the Annual Report with revisions and omissions. **CARRIED**

8.04 Audit Review

Email from the Stefanson and Lee Chartered Accountants noting minor changes to our 2017 Audit.
MOTION by Ken Lodge, SECONDED by Cathie Brereton that we accept the Audit as revised. **CARRIED**

MOTION by that the meeting be adjourned at 6:35 p.m.

2018 Meeting Dates

May 14

July 9

September 10

November 12