

**LAC DU BONNET REGIONAL LIBRARY
MINUTES – MAY 7, 2020**

Date: May 7, 2020

Time: 6:00 pm

Members on Conference Call: Cathie Brereton, Rob Doyle, Joan Einarson, Louise Fergusson, Alyssa Whynot, Vickie Short (Librarian), Denise Weir, Public Library Services Consultant

Regrets: Brian Choptain

1. Motions for Additions to the Agenda:
MOTION by Alyssa Whynot, SECONDED by Cathie Brereton that 6.04 Lac du Bonnet Foundation be added to the Agenda. **CARRIED**
2. Minutes of the last meeting:
MOTION by Louise Fergusson, SECONDED by Rob Doyle that the March 16 Minutes be adopted as distributed. **CARRIED**
3. Delegations: Denise Weir, Public Library Services, Regional Library Consultant
4. Reports:
 - 4.01 Librarian's Report
MOTION by Louise Fergusson, SECONDED by Rob Doyle that the Librarian's Report be adopted as distributed. **CARRIED**
Denise reported that the provincial funding will be sent out to libraries soon.
 - 4.02 Financial Report
MOTION by Rob Doyle, SECONDED by Cathie Brereton that the Financial Report be adopted as distributed. **CARRIED**
5. Authorization of Payments:
MOTION by Louise Fergusson, SECONDED by Rob Doyle, that March cheques **#11330 to #11352** totaling **\$9,488.16** and April cheques **#11353 to #11376** totaling **\$13,820.24** are approved. **CARRIED**
6. Correspondence: (Emails forwarded to Board members)
 - 6.01 Andrew Robert, Director on Manitoba Library Assoc. Board – Restoring Services
 - 6.02 Trevor Surgenor, Director, Public Library Services – Library facilities
 - 6.03 Trevor Surgenor, Director, PLS – Considerations for Service Restoration

6.04 Received a letter of Intent from the Lac du Bonnet Foundation
The Lac du Bonnet Foundation sent a letter to announce that they will be providing a grant of \$1,150.00.

7. Unfinished Business
None

8. New Business

8.01 Guidelines for opening the Library
The guidelines for re-opening the Library were discussed.

MOTION by Louise Fergusson, SECONDED by Alyssa Waypoint that the distributed Phase 3 – Library Collection Access document be approved public distribution. The effective date will be June 15, 2020. **CARRIED**

The Library will have only one computer station open with a half-hour limit.
Patrons will have to make an appointment to use the computer.
Patrons will not be able to browse the shelves.

Staff will wear masks and gloves and patrons will be asked to cover their mouths.
Staff will wipe down the hardware, chairs and desk
Tape will be put on the floor to mark social distancing.

Books will be put into the book slot and collected each evening. The books will be quarantined and put back in circulation after one week.

A sub-committee of board members will be formed to discuss any further lifting of restrictions.