

LAC DU BONNET REGIONAL LIBRARY
MINUTES

Date: November 13, 2017

Time: 5:45 pm

Members Present: Christine Argyle, Steva Becker, Cathie Brereton, Joan Einarson, Vickie Short (Librarian)

Regrets: Ken Lodge, Loren Schinkel

Meeting called to order at 5:49 pm

1. Motions for additions to Agenda:
MOTION by Cathie Brereton, SECONDED by Christine Argyle that the agenda be adopted as distributed. **CARRIED**
2. Minutes of the last meeting:
MOTION by Joan Einarson, SECONDED by Steva Becker that the minutes be adopted as distributed. **CARRIED**
3. Delegations: None
4. Reports:
 - 4.01 Librarian's Report
MOTION by Christine Argyle, SECONDED by Cathie Brereton that the Librarian's report be adopted as distributed. **CARRIED**
 - 4.02 Financial Report
MOTION by Joan Einarson, SECONDED by Cathie Brereton that the Financial report be adopted as distributed. **CARRIED**
5. Authorization of Payments:
MOTION by Joan Einarson, SECONDED by Steva Becker by that September cheques numbered from **#10534** to **#10557** totaling **\$8,695.18** and October cheques numbered from **#10558** to **#10578** totaling **\$12,244.66** are approved. **CARRIED**
6. Correspondence:
 - 6.01 PLS – Status update Program and Policy Review
Letters to Minister Cox were answered by the Director of PLS by an email dated Sep. 29. It stated that they will distribute the summary report of consolidated feedback as soon as it is available.
 - 6.02 Manitoba Library Trustees Association Newsletter
Included in the newsletter was the date and location of their AGM, various

library reports, and status of the libraries being renovated or newly built.

- 6.03 Gaynor Family Library Board – letter of action to Minister Cox
Copy of the letter we sent to Minister Cox for a call to action regarding the Program and Policy Review (similar to the letter the Gaynor Family Library Board sent).
- 6.04 Thompson Public Library Board – letter to Minister Cox
Email to librarians, expressing concerns with the declining support from the province and PLS. Comments on a poorly done, rushed program and policy review and the lack of a report which was due at the end of the summer.
- 6.05 Minister of Sport, Culture and Heritage - RLTS grant
Letter from the Minister advising a grant of \$3,716.22 to the library for the 2017/18 Rural Library Technological Sustainability grant.
- 6.06 Recreation and Regional Services, Eastman – Building Accessibility Assessment
Accessibility Assessment was completed and the Accessibility Audit was provided. The audit included a few items which could be improved.
- 6.07 PLS – Large Print collection survey and statement of intent
Survey questions regarding continuation of the 2018 rotation, and the quality of the titles in the 2017 rotation. Our response was we wish to continue in the rotation and that the quality of the titles was very good.

7. Unfinished Business

- 7.01 Accessibility Customer Service Policy – review
Draft policy was reviewed and approved.

MOTION by Joan Einarson, SECONDED by Cathie Brereton to approve the Accessibility Customer Service Policy as presented and will be added to the Policy Manual. **CARRIED**

8. New Business

- 8.01 Draft Budget
MOTION by Cathie Brereton, SECONDED by Steva Becker to approve the draft budget with changes as discussed. **CARRIED**
- 8.02 Board position terms finished December 31, 2017
Town – Christine Argyle; RM – Cathie Brereton.
Cathie agreed to remain in the position for another 2 year term. Christine has declined to renew her term. We are looking for a replacement.
- 8.03 Council Presentation dates

Requesting the same per capita rates for 2018
RM Council – December 12
Town Council – December 14

NOTE: The board members in attendance had a short discussion on the start time for the meetings (this meeting was set for 5:45). We all liked the early start time for the meetings, but with two key members missing a discussion would have to include all members. I said I would include a note in the minutes to get their thoughts. Would you be able to start the meetings earlier? If so, how early could you start?

2018 Meeting Dates

January 8
March 12
May 14
July 9
September 10
November 12