

**LAC DU BONNET REGIONAL LIBRARY
MINUTES
NOVEMBER 12, 2018**

Date: November 12, 2018

Time: 5:45 pm

Members Present: Steva Becker, Cathie Brereton, Brian Choptain, Joan Einarson, Loren Schinkel, Cecile Strong, Vickie Short (Librarian)

Regrets: Darrell Scheirich

1. Motions for additions to Agenda:
MOTION by Steva Becker, SECONDED by Brian Choptain that the agenda be adopted as distributed. **CARRIED**
2. Minutes of the last meeting:
MOTION by Cecile Strong, SECONDED by Joan Einarson that the minutes be adopted as distributed. **CARRIED**
3. Delegations: None
4. Reports:
 - 4.01 Librarian's Report
MOTION by Joan Einarson, SECONDED by Steva Becker that the Librarian's Report be adopted as distributed. **CARRIED**
 - 4.02 Financial Report
MOTION by Joan Einarson, SECONDED by Cecile Strong that the Financial Report be adopted as distributed. **CARRIED**
5. Authorization of Payments:
MOTION by Steva Becker, SECONDED by Cecile Strong that September cheques #10844 to #10867 totaling \$ 7,779.86 are approved. **CARRIED**

MOTION by Steva Becker, SECONDED by Cecile Strong that October cheques #10868 to #10901 totaling \$ 16,403.07 are approved. **CARRIED**
6. Correspondence:
 - 6.01 Minister of Sport, Culture and Heritage – RLTS Grant
Minister Cathy Cox has advised that our 2018/2019 Rural Library Technological Sustainability Grant of \$3,625.24 has been approved.
 - 6.02 Workers Compensation Board of Manitoba – 2019 Rate Classification
WCB of Manitoba advised that the 2019 rate would be raised from \$0.62 to \$0. 65.
 - 6.03 Letter of resignation – Janice Hoffman
Janice has submitted a letter advising of her retirement date as November 26, 2018. For hiring and training purposes, she is willing to extend to December 21, 2018

- 6.04 R.M. of Lac du Bonnet – Invitation Council Swearing in Ceremony
An invitation was received to attend the swearing in of the new council.
- 6.05 R.M. of Lac du Bonnet – Council Representative
Notification was received that Councillor Darrell Scheirich will be their Library Board representative.

The Town's Library Board representative is Councillor Brian Choptain.

7. Unfinished Business

- 7.01 Curb Stops – Town Public Works Department
We are still waiting for public works to do this work. Vickie will follow up with an email.

8. New Business

- 8.01 Draft Budget (review Salary Budget approved at September meeting).
A couple of errors were found in the Budget and salary figures presented. These figures will be revised and sent out.
MOTION by Cecile Strong, SECONDED by Brian Choptain that approval of the revised salary and budget figures be adopted pending corrections and approval via email.
(email sent on November 13). **CARRIED**

- 8.02 Board Positions
Two Board members will finish their terms at the end of December 2018. The Town Member at Large (Steva Becker) and the RM Member at Large (Joan Einerson). Steva Becker has stepped down but Joan Einerson has agreed to stay for this new term of two years.

- 8.03 Council Presentations – (awaiting confirmation)
R.M. – December 4th – Time TBA
Town – December 13th – Time TBA (Meeting begins at 6:00 pm)

- 8.04 Square Point of Sale System
Electronic system used for payments at the Library. Selkirk Library uses this system to receive payments from patrons, Visa and debit. Since it uses Apple products, further research is required. Vickie will talk with Ken at the Selkirk Library to discuss their experience and whether or not it is worth the investment.

MOTION by Steva Becker, SECONDED by Brian Choptain that the meeting be adjourned at 6:35 p.m.

2019 Meeting Dates (usually the second Monday of every other month)
To be confirmed at the next meeting on January 14, 2019.