

LAC DU BONNET REGIONAL LIBRARY
MINUTES

Date: November 18, 2019

Time: 5:50 pm

Members Present: Vickie Short (Librarian), Alyssa Whynot, Lorne Schinkel for Darryl Scheirich, Joan Einarson, Cecile Strong

Regrets: Cathie Brereton, Brian Choptain

1. Motions for additions to Agenda: none
2. Minutes of the last meeting:
MOTION by Joan Einarson, SECONDED by Cecile Strong that the minutes be adopted as distributed. CARRIED
3. Delegations: None
4. Reports:
 - 4.01 Librarian's Report
MOTION by Alyssa Whynot, SECONDED by Cecile Strong that the librarian's report be adopted as distributed. CARRIED
 - 4.02 Financial Report
MOTION by Alyssa Whynot, SECONDED by Cecile Strong that the financial report be adopted as distributed. CARRIED
5. Authorization of Payments:
MOTION by Cecile Strong, SECONDED by Alyssa Whynot that September cheques #11166 to #11194 totalling \$10,016.62 and October cheques #11195 to #11230 totalling \$11,999.10 be approved. CARRIED
6. Correspondence:
 - 6.01 TechSoup Canada – order Bitdefender, QuickBooks 2019
Library purchased these for \$134.40
 - 6.02 Minister of Sport, Culture and Heritage – RLTS grant info
This grant for \$3598.13 was approved.
 - 6.03 Canada Post Community Foundation – request for funds
No donation made to this Foundation request.
 - 6.04 WCB – Annual rate
Rate was increased by 1 cent to 0.66
 - 6.05 NNELS – Braille Collection
Collection of braille books will be available within the next 6 weeks.
 - 6.06 Webinar – Audits 101 – A Board Responsibility
Vickie Short participated in this Audit Webinar.

7. Unfinished Business

7.01 Curbs – Town Public Works Dept.

Curbs have now been installed at the library to replace broken ones.

8. New Business

8.01 Draft Budget

MOTION by Alyssa Whynot, SECONDED by Cecile Strong to accept the draft budget with approved changes. CARRIED

8.02 Board positions 2 year term finished December 31, 2019

Town – Cecile Strong - will not be staying for another term.

R.M. – Cathie Brereton - is staying for another term of 2 years.

8.03 Council Presentations – awaiting approval date & time

-any Board members willing to attend presentations with Head Librarian?

Vickie Short will be making presentations to the Town and RM councils when these occur. Alyssa Whynot will be accompanying her to the Town presentation.

8.04 R.M. Funding Application

Reeve Lorne Schinkel will speak with RM CAO regarding the necessity to fill out this application, and get back to Vickie with information.

8.05 Library Holiday Hours – Christmas Eve/New Year's Eve close 3:00?

MOTION by Alyssa Whynot, SECONDED by Cecile Strong to close library at 3:00 pm on December 24 and December 31. CARRIED

8.06 CommStream internet/Town proposal

If Town accepts CommStream proposal for Internet services, this service will be free for the library. Library now uses MTS for these services.

MOTION for Meeting adjournment by Cecile Strong at 7:00 PM