

**LAC DU BONNET REGIONAL LIBRARY  
MINUTES  
SEPTEMBER 10, 2018**

**Date: September 10, 2018**

**Time: 5:41 pm**

Members Present: Cathie Brereton, Joan Einarson, Ken Lodge, Loren Schinkel, Cecile Strong, Vickie Short (Librarian)

Regrets: Steva Becker

1. Motions for additions to Agenda:  
MOTION by Ken Lodge, SECONDED by Cecile Strong that the agenda be adopted as distributed. **CARRIED**
  
2. Minutes of the last meeting:  
MOTION by Ken Lodge, SECONDED by Joan Einarson that the minutes be adopted as distributed. **CARRIED**
  
3. Delegations: None
  
4. Reports:
  - 4.01 Librarian's Report  
MOTION by Cecile Strong, SECONDED Joan Einarson by that the Librarian's Report be adopted as distributed. **CARRIED**
  
  - 4.02 Financial Report  
MOTION by Cecile Strong, SECONDED by Joan Einarson that the Financial Report be adopted as distributed. **CARRIED**
  
5. Authorization of Payments:  
MOTION by Ken Lodge, SECONDED by Cecile Strong that July cheques **#10790 to #10815** totaling **\$15,141.43** are approved. **CARRIED**  
  
MOTION by Ken Lodge, SECONDED by Cecile Strong that and August cheques numbered **#10816 to #10843** totaling **\$9,398.40** totaling **\$8,972.62** are approved. **CARRIED**
  
6. Correspondence:
  - 6.01 Disabilities Issues Office – Access Offer Sign and Customer Service Toolkit

A letter from Yutta Fricke, Executive Director, Disabilities Issues Office dated August 3, 2018 was received. It reminded staff that they needed to be familiar with the Customer Service Standards under the Accessibility for Manitobans Act. As well, that libraries are required to have policies and practices in place to address any barriers that prevent customers from receiving service. The Lac du Bonnet Library has developed such policies and practices which are in place.

6.02 Public Library Services – phone list update  
Public Library Services has advised of the staff updates listed on the Manitoba Government .

6.03 Library Policy Review – Replies sent to libraries regarding their Inquiries

The Thompson Library and the North Norfolk MacGregor Library received responses to their inquiries regarding the Library Program and Policy Review done in 2017.

Ministerial responses to date have only included statements of the importance and value of libraries, but fail to address any improvement or resource needs.

7. Unfinished Business

7.01 Curb stops, Address numbers for Library

Jeff should be working on the curb stops within the next couple of weeks.

8. New Business

8.01 Preliminary Salary Budget

MOTION by Ken Lodge, SECONDED by Joan Einarson that a 1.5% pay increase is approved for all staff effective January 1, 2019.

8.02 Christmas Supper date

The Christmas dinner has been tentatively scheduled for December 9, 2018.

MOTION by Joan Einarson, SECONDED by Cathie Brereton that the meeting be adjourned at 6:09 p.m.

2018 Meeting Dates  
November 12