

LAC DU BONNET REGIONAL LIBRARY BOARD
MEETING MINUTES March 2021

Date: March 15, 2021

Time: 6:30 p.m.

Members Present: Joan Einarson, Doreen Pym, Rob Doyle, Karen David, Louise Fergusson, Vickie Short, Brian Choptain

1. Motions for additions to Agenda: Rob Doyle **MOTIONED** to amend the Agenda to include 8.4 Vice Chair appointment, Karen David **SECONDED, CARRIED.**
2. Minutes of the last meeting: Rob Doyle **MOTIONED** the minutes be accepted as circulated with a spelling correction on 6.03 “grand” changed to “grant” Karen David **SECONDED. CARRIED**
3. Delegations: Denise Weir, Regional Library Consultant, PLS
Denise shared an e-mail with the Board regarding written processes for evaluations to be included as policy. Vickie to sit down with Joan to review.
4. Reports:
 - 4.01 Librarian’s Report: a reminder there is a sign-up sheet for volunteering at Mrs. Lucci’s. Karen David **MOTIONED** the Librarian’s Report be accepted as circulated, Rob Doyle **SECONDED. CARRIED.**
 - 4.02 Financial Report Brian Choptain **MOTIONED** the Financial Report be accepted as circulated, Karen David **SECONDED. CARRIED.**
5. Authorization of Payments:
January cheques **#11582 to #11603** totalled **\$4,418.49**
February cheques **#11604 to #11626** totalled **\$6,347.14**
Rob Doyle **MOTIONED** the January and February cheques as listed above be paid, Brian Choptain **SECONDED. CARRIED.**
6. Correspondence:
 - 6.01 eLibraries - billing information. Library’s annual contributions is \$400. Vickie is looking into Overdrive Advantage Plus membership. This will allow for items purchased to be available to our patrons first in queue for check-outs.
 - 6.02 Centennial School - H Shabaga - School/Library partnership: I Love to Read Month hugely successful and resulted in new memberships at the Library.
 - 6.03 PLS- 2020 Public Library Statistics for Manitoba Libraries: provides a link to check with other Libraries for comparison. Also encourages to take a survey on planning
 - 6.04 Manitoba Trustee updated Handbook
 - 6.05 Canada Health Communities Initiative grant information: \$5,000 to \$250,000. Vickie checking - nothing for us at this time.
 - 6.06 Town of Lac du Bonnet - request for new Board member approval/Resolution received to accept new Town member at large - Doreen Pym: Welcome Doreen!

- 6.07 D. Farrow- Overdrive magazines: RB digital is no longer available. Vickie to survey to see if there is interest more than the 7 current users. Denise recommended checking into other magazine vendors

. Unfinished Business
7.01 None

8. New Business

- 8.01 Include in minutes approval new Library hours vis e-mail in February: Tues & Thurs 10:30-7:00, Weds & Fri 10:30-5:00, Sat 10:30-2:30. Closed Sunday and Monday. There has been a lot of positive feedback on the new hours. Doreen Pym MOTIONED to accept the new Library Hours, Brian Choptain **SECONDED: CARRIED**
- 8.02 Draft Audit (if received electronically from auditor before meeting: not received yet. Vickie to review and e-mail for Board's perusal. There may need to be an emergency meeting for approval as it will require a motion.
- 8.03 Draft Annual Report - processing: requires proofing and editing, Karen David to assist.
- 8.04 Vice Chair appointment: Brian Choptain **MOTIONED** that Karen David take over the position. **SECONDED** by Rob Doyle **CARRIED**.

ADJOURNED 7:04