

LAC DU BONNET REGIONAL LIBRARY - Minutes

Date: May 16, 2022

Time: 6:30 pm

Members Present: Joan Einarson, Rob Doyle, Doreen Pym, Brian Choptain, Karen David, Librarian: Jennifer Hudson-Stewart
Regrets: Louise Fergusson

1. Motions for additions to Agenda: No additions
2. Minutes of the last meeting: 8.08 March meeting – Sunova advises to keep 4 signers for Library business. Doreen Pym MOTIONED that the March minutes be adopted. SECONDED by Brian Choptain. CARRIED.
3. Delegations: None
4. Reports:
 - 4.01 Librarian's Report: MOTIONED by Doreen Pym, SECONDED by Rob Doyle that the Librarian's Report be adopted as circulated. CARRIED
 - 4.02 Financial Report: Brian Choptain MOTIONED that the Financial Report be adopted as circulated, Rob Doyle SECONDED. CARRIED.
5. Authorization of Payments:

March cheques **#11926 to #11962** totalled **\$14078.35**
April cheques **#11963 to #11987** totalled **\$11184.51**: Rob Doyle MOTIONED the payment of the March and April cheques as detailed, Doreen Pym SECONDED. CARRIED.
6. Correspondence:
 - Manitoba MixedW Forest Society - book donation
 - LDB Foundation – Letter of Intent to Fund Library Outdoor Reading Program with a grant of \$1500.00 for a tent and fencing.
 - RM of Lac du Bonnet – approval of 2022 grant request - \$45 878.70 to be paid out in June & October
7. Unfinished Business
 - 7.01 Head Librarian Job description- Rob Doyle MOTIONED that the Head Librarian's job description be accepted. Doreen Pym SECONDED. CARRIED. It was suggested that the description be reorganized under headings to show categories of responsibility. Jennifer will do this.
8. New Business
 - 8.01 Audit - The audit is accurate, has been published and will be posted on the website.
 - 8.02 Fundraising – Online 50/50 is run by a MB company called Funding Change. Shared Health, Wpg Blue Bombers, Cancer Care MB, Hockey Manitoba & Special Olympics MB have all used or are using their website. Cost is 15% of total income. No print tickets available but the company can set up seller account so that people can come into the library and purchase tickets. Ideally start June 1, draw on Sept 1 at 11am. Promotions will take place through social media and in library. Use the chalkboard out front to show what the pot is currently at. If we make over \$10,000, must get a license from the LCGA. Brian Choptain MOTIONED to move ahead with this new fundraiser. SECONDED by Rob Doyle. CARRIED.
 - 8.03 Summer Reading Program- funding awarded for a student position from Federal Summer Employment. Lily has agreed to take the position for this summer. A tent has been purchased for Camp Read A Lot. Lily & Jenn working on outline for activities. Ideas are welcome!
 - 8.04 Grants
 - i. Thomas Sill – furniture for library – waiting for response from the foundation
 - ii. LdB Foundation – \$1500 was awarded for our summer reading program
 - 8.05 Computer – Jenn located an All in One computer from Staples for \$898.23. MOTIONED by Doreen Pym that the computer be purchased. SECONDED by Rob Doyle. CARRIED.
 - 8.06 Shredding – about 1/3 done, staff working on it when there is down time
 - 8.07 Building MTC – Air Conditioning: Sunrise Heating & Cooling has been called to check the Library's a/c. They need a warm day to do so.

Front Garden – The Garden Club will redesign the front bed. Cedars will be removed and replaced with perennials. Members of the Garden Club have expressed interest in maintaining the garden. Soil for \$200.00 is required. MOTIONED by Brian Choptain that soil be purchased. SECONDED by Rob Doyle. CARRIED.
 - 8.08 Library Annual Report – After the addition of Covid Protocols was made, Brian Choptain MOTIONED that the Annual Report be accepted. SECONDED by Rob Doyle. CARRIED.

Brian Choptain MOTIONED to ADJOURN at 7:15. Doreen Pym SECONDED. CARRIED.

Next Meeting July 18, 2022 6:30pm