

Date: September 19, 2022

Members Present: Doreen Pym, Karen David, Rob Doyle, Joan Einarson, Jennifer Hudson-Stewart (Head Librarian),
Brian Choptain **Regrets:** Louise Fergusson

1. Motions for additions to Agenda: NONE
2. Minutes of the last meeting: Brian Choptain MOTIONED that the minutes of the last meeting be adopted as circulated. Doreen Pym SECONDED. CARRIED.
3. Delegations: None
4. Reports:
- 4.01 Librarian's Report - Report of various "housekeeping" and rearrangements made. The Town will keep the driveway closed this winter and use it for piling up street snow. Rob Doyle MOTIONED the Librarian's Report be adopted as circulated. Brian Choptain SECONDED. CARRIED.
- 4.02 Financial Report- Joan Einarson MOTIONED that the Financial Report be adopted as circulated, Doreen Pym SECONDED, CARRIED.
5. Authorization of Payments:
July cheques **#12035 to #12054** totaled 11878.97
August cheques **#12055 to #12079** totaled **\$12555.88**
Brian Choptain MOTIONED the payment of July & August cheques as detailed. Doreen Pym SECONDED. CARRIED.
6. Correspondence:
 - a. Sunrise SD requested the Library distribute the Hanan reading program. This entails providing a package for parents/caregivers of preschool children with a book and handouts on preparing their child for reading success. The library has many of the children's books listed in this resource. This partnership will promote the library as well.
 - b. Government of Manitoba – grant payment for RLTS grant, payment received
 - c. Federal Government – notification of grant payment for summer student – payment received.
7. Old Business
- 7.01 Head Librarian Job description – tabled
- 7.02 Fundraising - 50/50: Total income was \$911. \$455.50 winner was Myrna Oehlerking. The cost to fundraising company was \$136.65, giving a total of \$318.85 to the library. Cost to the online company was about the same if we had applied for local license, and printed 1000 tickets. We will run a paper 50/50 before Christmas.
- 7.03 Summer Reading Program – 9-13 kids attended, 15 sessions (1 cancelled due to Covid). Lily did a fantastic job! She managed the last 3 sessions on her own. We participated in Oak Hammock Marsh Animal Detectives with WRRD summer camp, Hug & Tree program from MB Search & Rescue, Kristen Ticknor (IERHA Dietician) healthy snacks and made salsa with the kids from our garden. Lots of arts & crafts projects and our group project, Wings, is hung in the library. Participants took home their Art Work and a swag bag. Received full grant \$2868, to cover most of Lily's wage. Received Healthy Together Now grant \$300.
All Gr.1 and 2 students visited the library last week.
- 7.04 Grants
 - i. LdB Foundation – \$1500: Purchased 2 tents & planter for a total of \$972.32. Reimbursement has already been received from the LdB Foundation.
 - ii. Healthy Together Now – How Does Our Garden Grow - \$300 grant received. Spent just over \$300 but that included all the vegetable plants and flowers in the planters. Dirt from planters was repurposed in front garden bed.
- 7.06 Building MTC – Outdoor lights to be installed before end of month. Over the winter would like to remove wallpaper from children's area and prime walls in that corner. Looking into grant for mural painting.
- 7.07 Assistant Clerk – Ainsley Van Linden started mid-August. Spent two weeks shadowing Lily & Myles. She stepped up and helped Lily with the summer reading program as well.
- 7.08 Eastman Networking Day – postponed until Sept. 26.
- 7.09 Fall Programming –
 - i. October 27 – Spooky Library – 5-7pm.
November 24 – Spy Night – 5-7pm
Both are Come and Go events so hopefully we do not end up with a lot of people in the library at the same time. Looking for volunteers to help set up both days, 3:45 – 5pm. If anyone wants to be a character during either, welcome too.
 - ii. Toddler Story Time to start again on October 5th. Looking for volunteer readers.

8. New Business

- 8.01 Salary Budget 2023 – Discussion ensued regarding the incremental rise in minimum wage to \$15.00/hr as of Oct. 1, 2023. See attached proposed new salary budget for the possible incremental rollout of wages for all staff. It was MOTIONED by Rob Doyle that the proposed Oct. 1/22 wage increases be passed and that the April/23 and Oct/23 increases be reviewed at that time. SECONDED by Doreen Pym.

ADJOURNMENT. Joan Einarson MOTIONED FOR ADJOURNMENT A 7:10 PM. SECONDED by Doreen Pym

Next Meeting November 21, 2022, 6:30pm