

LAC DU BONNET REGIONAL LIBRARY - Meeting Minutes

Date: January 16, 2023

Time: 6:30 pm

Members Present: Doreen Pym, Karen David and Joan Einarson (via ZOOM), Louise Fergusson, Jenn Hudson-Stewart (Head Librarian)

Regrets: Vi Preston-Enns, Brian Jack

Welcome & introductions.

1. Motions for additions to Agenda: None

2. Minutes of the last meeting: Doreen Pym MOTIONED we accept the minutes with the following amendment: January Meeting to read Jan 16th, 2023, not Jan 19th, 2023. Karen David SECONDED. CARRIED

3. Delegations: None

4. Reports:

4.01 Librarian's Report Doreen Pym MOTIONED we accept the Librarian's Report as read. Karen David SECONDED. CARRIED. (Attached)

4.02 Financial Report Karen David MOTIONED we accept the Librarian's Report as circulated, Doreen Pym SECONDED. CARRIED. (Attached)

5. Authorization of Payments:

December cheques **12149 to 12158 & direct deposit payroll Total \$9461.01**

Doreen Pym MOTIONED we authorize payment of above cheques. Karen David SECONDED. CARRIED.

6. Correspondence: A letter from the MLA requesting volunteers to work their next meeting.

7. Unfinished Business

7.01 Head Librarian Job description Karen David suggested that each category be bolded. Doreen Pym MOTIONED the Board accept the amended draft of the Head Librarian Job description. Karen David SECONDED. CARRIED.

7.02 Fundraising – Wine Survivor - \$1115.00 Winners: Georgia Valentonis, Penny Osis, Marie Hiebert, Cheryl Karklin - May Long Survivor start at beginning of April? Some suggestions for improvement: more than one draw per day, no draws on Sunday, and to run it longer so there is a smaller eligible group at the end. Jenn to write up rules for a new draw to bring forward to the Board next meeting for approval.

7.02 Winter Programming – Jan 26 – Bingo for Books 6-7pm – Lego Club starts Feb 8 – March 22

In planning stages – 2 author reading in Feb in conjunction with “I Love to Read Month”. Jenn to make presentations at the school.

7.03 Computer/Electronics – new shredder purchased, looking for sale for new computer for Laurie, will be taking hard drives to have looked at in February

- Would like to purchase new phones, cordless, looking at getting 2 new handset compatible with one at Laurie’s desk - \$150. Louise Fergusson able to donate the new cordless phones needed.

8. New Business

8.01 Summer Student Positions – grant application sent for 2 student positions. (30 hrs each) Karen David MOTIONED we top up the wages to \$15/hr to entice student applications, Doreen Pym SECONDED. CARRIED.

8.02 Book Delivery – Free Little Library – PCH – Bonny Vista – idea has been brought up of doing bi-weekly book delivery to patrons who live in town, volunteers who live nearby – Also the idea of setting up a free little library at the pch/bonny vista so that residents who can’t or uncomfortable with going out in public can access books, use books from the donated ones and restock every couple of months – have not discussed with staff at PCH/Bonny Vista yet. Karen David promoted the idea of volunteers to read to the vision impaired residents.

Jenn to follow up with the Recreation Director at the PCH.

8.03 Wage increase request Doreen Pym MOTIONED that the Board approve the .25/hr wage increase for the Head Librarian on the anniversary of her hiring. Karen David SECONDED. CARRIED.

Karen David MOTIONED for ADJOURNMENT 7:02.

Next Meeting March 20, 2022, 6:30pm